

PHP 2026 - 2027

Boxing & Packaging Instructions for Shipment of the Chair only, not including the arms unless specifically requested.

For questions, clarifications or assistance call 303-670-8882

Tools / Materials required: 1) heavy duty packaging tape

One able-bodied person can usually perform this task, however, PHP highly recommends two people and preferably three.

BEFORE BEGINNING, turn the power switch on the chair off and unplug the power cord. Remove the power cord from the receptacle on the chair. Allow the chair to sit for 10 minutes before proceeding.

STEP 1 Remove the arms.



Lift the leg rest up and, while holding it up..... use your left hand, push the locking mechanism (square tubing) up. Release your hold on the legrest assembly. The entire assembly should remain up for better access to the work area. (After completion of the entire task, lower the legrest by simply lifting the entire assembly up which will automatically release the lock).



Locate the silver-colored wing nut on the inside, and towards the front of the left arm and remove it. Pull the arm up with a slight wiggling motion. Repeat the same procedure with the right arm.

STEP 2 Release the Back



Reach under the back of the chair with your right hand.....about 6” in from the left side and about 4” in from the back cover.



Locate the latch mechanism with a finger and pull latch out to release.



Hold onto the seat back until it is firmly lying on the seat.
DO NOT ALLOW chair back to ‘drop’ unsupported onto the seat.



CAUTION, when the latch is release it will be free weight and will pivot. Hold the top of the chair and lay forward gently.



Once the chair is lying on the seat, release the footrest to drop to its normal position. Cover the footrest and back with a large plastic bag.

STEP 3 Boxing the Chair



Place the inside liner box with the flaps down over the chair making sure the flaps are out.. Put the remote and air bulb in containers and tape to the back low on the back.



Place the other inside liner (with no flaps) on top.



Now place the outer big box over the inner liners with the flaps up and temporarily taped.



Next, lift the entire unit up onto the end, and then, gently over again on to the top.



With the entire box / chair upside down.....



.....place one of the large, flat pieces of cardboard in place.....





.....and tape the bottom flaps securely. Also, use the tape to seal the inner box to the outer box around all edges and corners.



Next, turn the box again so it is in the upright position. Place the other flat piece of cardboard on top. Ensure the remote and air bulb are secured to the lower part of the back and not in contact with the cardboard.



Then securely tape the top flaps and all surrounding edges and corners.

If any of the materials were not supplied, use an appropriate substitute. If you need assistance at any time during the process, contact Customer Support at 303-670-8882. Proper packaging to prevent shipping damage is the responsibility of the parties preparing the chair for shipment.